



## 3 simple steps to get your visa



### Fill the forms in

Please gather all the required documents (accordingly to the attached visa checklist), and kindly fill the forms in. If you have any doubts please feel free to contact us.



### Deliver them to us

Double check you have all the required documents (accordingly to the attached visa checklist). Put them into envelope and deliver to us. We will check your application and lodge it with embassy.

#### All Postal deliveries:

PO BOX 5690  
London  
W1A 5UY

#### Courier or in person deliveries

Office 325  
Linen Hall  
162-168 Regent Street  
London W1B 5TE



### Collect your visa

When we collect and check your visa from the embassy, we will get in touch with you to confirm you were awarded visa. Then we will schedule despatch of your passports with visa back to you.

## **UGANDA E-BUSINESS VISA STANDARD VISA FOR UNITED KINGDOM NATIONALS**

- Upload a copy of the bio page from the passport.
  - It must have at least 6 months to run from the date of arrival in Uganda.
- Upload a colour copy of photo booth sized photograph.
  - It must be between 5 - 250 kb in size
  - The format can be PDF, JPEG, PNG or BMP
- Upload a copy of your Yellow fever certificate.
- UK Company Letter Cover letter detailing the purpose of visit
- Regent Visas order form obtainable from our downloadable pack.
- Visa Form.
  - Complete the visa form template. You will find one in our downloadable pack.
  - As this is an E-Visa Regent Visas will apply online for the visa your behalf.
- For Multiple entry visas supply the following documents:
  - Proof entries and exits into Uganda in the last one year (if applicable).
  - Cover letter stating reasons for multi entry
  - Recommendations from 2 referees in Uganda
  - Police clearance from Interpol/country of residence
- Important information
  - A 3% surcharge on top of the visa fee is charged when the visa is paid for online. This is included in the displayed visa fee.
  - You should apply at least 5 days before your arrival into Uganda.
  - Although the visa application is made online, you will need to get your fingerprint scanned and the visa physically put in your passport.at the point of entry into Uganda.
  - You must produce a printout of the Visa Approval email received as proof.

# REGENT VISAS ORDER FORM

## CONTACT NAME

## TELEPHONE NUMBER

## ADDRESS

Line 1	<input type="text"/>
Line 2	<input type="text"/>
City	<input type="text"/>
Country	<input type="text"/>
Postcode	<input type="text"/>

## EMAIL ADDRESS

## ONLY COMPANY

Company name	<input type="text"/>
VAT NO.	<input type="text"/>
Purchase order No.	<input type="text"/>

## APPLICANT DETAILS:

No.	Name and Surname	Nationality	Passport number
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>

## VISA DETAILS:

No.	Visa type	Visa service type	Date of travel	Documents required by
1.	<input type="text" value="Uganda E-Business Visa"/>	<input type="text" value="Standard"/>	<input type="text"/>	<input type="text"/>

## DISPATCH METHOD

In Person	<input type="radio"/>
Special Delivery	<input type="radio"/>
To Be Confirm	<input type="radio"/>
Pre-paid RMSD Enclosed	<input type="radio"/>
Pre 9am Special Delivery	<input type="radio"/>
Saturday Special Delivery	<input type="radio"/>
Saturday 9am Special Delivery	<input type="radio"/>
Courier	<input checked="" type="radio"/>

## PAYMENT METHOD

Cash (in person upon collection)	<input type="radio"/>
Cheque (Please enclose cheque to this form)	<input type="radio"/>
Paypal	<input type="radio"/>
BACS	<input type="radio"/>
Card	<input type="radio"/>

## CARD NO.

## SECURITY CODE:

## CARD TYPE:

☐ VISA

☐ VISA DEBIT

☐ MAESTRO

☐ MASTER CARD

☐ AMERICAN EXPRESS

## VALID FROM DATE:

## EXPIRY DATE:

## PRINT NAME

## SIGNATURE

## DATE