



## 3 simple steps to get your visa



### Fill the forms in

Please gather all the required documents (accordingly to the attached visa checklist), and kindly fill the forms in. If you have any doubts please feel free to contact us.



### Deliver them to us

Double check you have all the required documents (accordingly to the attached visa checklist). Put them into envelope and deliver to us. We will check your application and lodge it with embassy.

#### All Postal deliveries:

PO BOX 5690  
London  
W1A 5UY

#### Courier or in person deliveries

Office 325  
Linen Hall  
162-168 Regent Street  
London W1B 5TE



### Collect your visa

When we collect and check your visa from the embassy, we will get in touch with you to confirm you were awarded visa. Then we will schedule despatch of your passports with visa back to you.

## **KOREA (REPUBLIC-SOUTH) NOT APPLICABLE STANDARD VISA FOR UNITED KINGDOM NATIONALS**

- Passport
  - Be valid 6 months after the exit date from South Korea
  - Has to have at least one blank visa page.
- Proof of Employment
  - Supply a copy of the Certificate of Employment from the applicant's prospective employer.
- Proof of Residency
  - Also supply a photocopy.
  - UK visa or residency permit, has to be original and valid at least 6 months on the submission day.
- Photograph
  - One recent passport sized colour photograph. This must be uploaded online.
- Visa Application Form.
  - Visa form completed online. Print and sign. [View Form](#)
  - You will also find the link in our downloadable document pack.
  - Do not print back to back. The form must be on separate pages.
- Return flight itinerary.
- Original UK Company letter:
  - It must include the following points:
    - Applicants full name.
    - Passport number and Nationality.
    - Purpose of trip and name of company being visited.
    - The employer is financially responsible.
    - State the length of visa and amount of entries needed.
    - It must be fully addressed to the South Korean Embassy.
- Copy of the Korean company's Business Registration Certificate.
  - This must not be older than 3 months.
- Completed Consent for Isolation form. This is available in our downloadable pack.
- Copy of the Contract between the UK and Korean companies.
- Regent Visas Order Form
  - You will find this in our document pack.
- Due to the Covid 19 situation kindly provide these additional documents:
  - Health Condition Report Form. You will find one in our downloadable pack
  - Facility Quarantine Agreement (All air travellers should quarantine for 14 days). You will find one in our downloadable pack
  - A Medical Certificate by their doctor confirming no symptoms of Covid-19 issued within 48 hours. You may alternatively submit Any Covid-19 test result letter (or printed email confirmation. Regent Visas can organise both postal testing and screening at a medical facility in Harley Street. If you want us to organise either then kindly add the appropriate product to your order please.
- Completed Consent for Isolation form. This is available in our downloadable pack.

## **KOREA (REPUBLIC-SOUTH) NOT APPLICABLE STANDARD VISA FOR UNITED KINGDOM NATIONALS**

- Important Visa Information
  - All visas are suspended except for applicants who have been granted either the visa fast track or quarantine exemption by the Korean government. This takes the form of an official letter which must be sent directly to the Embassy of South Korea from the inviter.
  - Please note that these regulations are for those staying for 90 days or less.

# REGENT VISAS ORDER FORM

## CONTACT NAME

## TELEPHONE NUMBER

## ADDRESS

Line 1	<input type="text"/>
Line 2	<input type="text"/>
City	<input type="text"/>
Country	<input type="text"/>
Postcode	<input type="text"/>

## EMAIL ADDRESS

## ONLY COMPANY

Company name

VAT NO.

Purchase order No.

<input type="text"/>
<input type="text"/>
<input type="text"/>

## APPLICANT DETAILS:

No.	Name and Surname	Nationality	Passport number
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>

## VISA DETAILS:

No.	Visa type	Visa service type	Date of travel	Documents required by
1.	Korea (Republic-South) Not Applicable	Standard	<input type="text"/>	<input type="text"/>

## DISPATCH METHOD

In Person	<input type="radio"/>
Special Delivery	<input type="radio"/>
To Be Confirm	<input type="radio"/>
Pre-paid RMSD Enclosed	<input type="radio"/>
Pre 9am Special Delivery	<input type="radio"/>
Saturday Special Delivery	<input type="radio"/>
Saturday 9am Special Delivery	<input type="radio"/>
Courier	<input checked="" type="radio"/>

## PAYMENT METHOD

Cash (in person upon collection)	<input type="radio"/>
Cheque (Please enclose cheque to this form)	<input type="radio"/>
Paypal	<input type="radio"/>
BACS	<input type="radio"/>
Card	<input type="radio"/>

## CARD NO.

## SECURITY CODE:

## CARD TYPE:

☐ VISA

☐ VISA DEBIT

☐ MAESTRO

☐ MASTER CARD

☐ AMERICAN EXPRESS

## VALID FROM DATE:

## EXPIRY DATE:

PRINT NAME

SIGNATURE

DATE