



## 3 simple steps to get your visa



### Fill the forms in

Please gather all the required documents (accordingly to the attached visa checklist), and kindly fill the forms in. If you have any doubts please feel free to contact us.



### Deliver them to us

Double check you have all the required documents (accordingly to the attached visa checklist). Put them into envelope and deliver to us. We will check your application and lodge it with embassy.

#### All Postal deliveries:

PO BOX 5690  
London  
W1A 5UY

#### Courier or in person deliveries

Office 325  
Linen Hall  
162-168 Regent Street  
London W1B 5TE



### Collect your visa

When we collect and check your visa from the embassy, we will get in touch with you to confirm you were awarded visa. Then we will schedule despatch of your passports with visa back to you.

## **CAMEROON BUSINESS NA VISA FOR UNITED KINGDOM NATIONALS**

- Passport
  - Has to have 2 clear pages.
  - Passport with a minimum of 6 months validity on the day of submission.
- 2 Visa Application Forms. (one original & one copy)
  - You will find one in our document pack.
- Photographs
  - Passport size photographs
  - Two recent photographs.
- UK Company Letter
  - The UK company letter must include the following points:
    - Applicants full name.
    - Passport number and Nationality.
    - Purpose of trip and the name of the company being visited.
    - The employer is financially responsible for the trip. If not then supply an original personal bank statement showing at least £1000.
    - State the length of visa and amount of entries needed.
    - If the employer is outside of the UK, then the letter must state that there is no UK company and that the applicant is the sole representative.
    - It must be fully addressed to the Cameroon Embassy in London.
    - Must be original.
- Letter of Invitation
  - It is important to mention the length of visa required and how many entries.
  - Purpose of the trip.
  - Passport number and nationality.
  - Applicants full name.
  - It must be fully addressed to the Embassy in London.
  - It must be original.
  - It must be legalised by the Cameroon Police.
  - If the applicant needs the visa issued on the same day service then mention the reason why.
- Proof of Travel Arrangements
  - Travel insurance policy stating the dates of validity and name of the person covered by it. Must be valid for the duration of the trip.
  - Booked accommodation with dates matching the ones with flight tickets.
  - Booked flight tickets in and out of Cameroon.
- A copy of your Vaccination certificate.
  - You need to be vaccinated against Polio and Yellow Fever.
- Copy of travel insurance.

## **CAMEROON BUSINESS NA VISA FOR UNITED KINGDOM NATIONALS**

- If the applicant needs the visa issued on the same day service, and the reason was not mentioned in the invite letter, then the applicant must provide an original signed letter.
  - Include the following points:
    - Be addressed to the Embassy.
    - Provide applicants passport number.
    - State the applicants full name
    - The reason for needing the visa issued the same day.
    - Have the applicants original signature.
- Provide a certificate from your GP or the NHS confirming you do not have the Carona virus.
- Regent Visas Order Form:
  - You will find this in our document pack.
- Important Visa Information
  - It maybe possible to obtain the visa on arrival. Kindly check with your carrying airline and/or Embassy for information.
  - The Embassy is open only Monday to Thursday
  - You must take your original Vaccination certificate into Cameroon with you.

# REGENT VISAS ORDER FORM

## CONTACT NAME

## TELEPHONE NUMBER

## ADDRESS

|          |                      |
|----------|----------------------|
| Line 1   | <input type="text"/> |
| Line 2   | <input type="text"/> |
| City     | <input type="text"/> |
| Country  | <input type="text"/> |
| Postcode | <input type="text"/> |

## EMAIL ADDRESS

## ONLY COMPANY

Company name

VAT NO.

Purchase order No.

|                      |
|----------------------|
| <input type="text"/> |
| <input type="text"/> |
| <input type="text"/> |

## APPLICANT DETAILS:

| No. | Name and Surname     | Nationality          | Passport number      |
|-----|----------------------|----------------------|----------------------|
| 1.  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2.  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 3.  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 4.  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 5.  | <input type="text"/> | <input type="text"/> | <input type="text"/> |

## VISA DETAILS:

| No. | Visa type                                      | Visa service type               | Date of travel       | Documents required by |
|-----|--|---------------------------------|----------------------|-----------------------|
| 1.  | <input type="text" value="Cameroon Business"/> | <input type="text" value="na"/> | <input type="text"/> | <input type="text"/>  |

## DISPATCH METHOD

|                               |                                  |
|-------------------------------|----------------------------------|
| In Person                     | <input type="radio"/>            |
| Special Delivery              | <input type="radio"/>            |
| To Be Confirm                 | <input type="radio"/>            |
| Pre-paid RMSD Enclosed        | <input type="radio"/>            |
| Pre 9am Special Delivery      | <input type="radio"/>            |
| Saturday Special Delivery     | <input type="radio"/>            |
| Saturday 9am Special Delivery | <input type="radio"/>            |
| Courier                       | <input checked="" type="radio"/> |

## PAYMENT METHOD

|   |                       |
|---|-----------------------|
| Cash (in person upon collection)            | <input type="radio"/> |
| Cheque (Please enclose cheque to this form) | <input type="radio"/> |
| Paypal                                      | <input type="radio"/> |
| BACS  | <input type="radio"/> |
| Card  | <input type="radio"/> |

## CARD NO.

## SECURITY CODE:

## CARD TYPE:

☐ VISA

☐ VISA DEBIT

☐ MAESTRO

☐ MASTER CARD

☐ AMERICAN EXPRESS

## VALID FROM DATE:

## EXPIRY DATE:

## PRINT NAME

## SIGNATURE

## DATE