3 simple steps to get your visa

Fill the forms in

Please gather all the required documents (accordingly to the attached visa checklist), and kindly fill the forms in. If you have any doubts please feel free to contact us.

Deliver them to us

Double check you have all the required documents (accordingly to the attached visa checklist). Put them into envelope and deliver to us. We will check your application and lodge it with embassy.

All Postal deliveries:	Courier or in person deliveries
PO BOX 5690 London W1A 5UY	Office 325 Linen Hall 162-168 Regent Street London W1B 5TE

Collect your visa

When we collect and check your visa from the embassy, we will get in touch with you to confirm you were awarded visa. Then we will schedule despatch of your passports with visa back to you.

KOREA (REPUBLIC-SOUTH) TOURIST C39 STANDARD VISA FOR UNITED KINGDOM NATIONALS

- Passport
  - Be valid 6 months after the entry date.
  - Has to have at least one blank visa page.
- Photograph
  - Supply one photo booth quality photo on an off white background.
- An original Employers Letter
  - Include the name of the applicant
  - Confirm that the applicant is an employee of the company
  - Specify the purpose of journey
  - State the applicant's expected return to work date
  - Must include the purpose, exit and entry dates to China.
  - Be typed and signed by the applicant's supervisor or their HR department
- Proof of Residency in the UK
- Proof of Financial Means
  - This must be provided as the applicant's original last 6 months non-online current account bank statements which must show a minimum credit balance of £1,500 which must have been held in account for at least one month
  - Also supply colour copies of the bank statements.
  - If you only have on line statements then supply print outs that have been stamped by your local branch.
- Visa Application Form
  - You will also find the link in our downloadable document pack.
  - Print it out and fill it in by hand using black ink.
- Proof of Travel Arrangments
  - A copy of the flight confirmation showing onward/return travel
- Proof of Accommodation
  - A copy of the hotel confirmation showing applicant's name
- Complete Consent Form Appendix-F
  - You will find one in our down loadable pack.
- Regent Visas Order Form
  - You will find this in our document pack.
- Important Information:
  - All visas are suspended except for applicants who have been granted either the visa fast track or quarantine exemption by the Korean government. This takes the form of an official letter which must be sent directly to the Embassy of South Korea from the inviter.

REGENT VISAS
ORDER FORM

REGENT Visas

CONTACT NAME

TELEPHONE NUMBER

ADDRESS

Line 1	
Line 2	
City	
Country	
Postcode	

EMAIL ADDRESS

ONLY COMPANY

Company name	
VAT NO.	
Purchase order No.	

APPLICANT DETAILS:

No.	Name and Surname	Nationality	Passport number
1.			
2.			
3.			
4.			
5.			

VISA DETAILS:

No.	Visa type	Visa service type	Date of travel	Documents required by
1.	Korea (Republic-South) Tourist C39	Standard		

DISPATCH METHOD

In Person	○
Special Delivery	○
To Be Confirm	○
Pre-paid RMSD Enclosed	○
Pre 9am Special Delivery	○
Saturday Special Delivery	○
Saturday 9am Special Delivery	○
Courier	X

PAYMENT METHOD

Cash (in person upon collection)	○
Cheque (Please enclose cheque to this form)	○
Paypal	○
BACS	○
Card	○

CARD NO.

SECURITY CODE:

CARD TYPE:

- ○ VISA
- ○ VISA DEBIT
- ○ MAESTRO
- ○ MASTER CARD
- ○ AMERICAN EXPRESS

VALID FROM DATE:

EXPIRY DATE:

PRINT NAME

SIGNATURE

DATE