



## 3 simple steps to get your visa



### Fill the forms in

Please gather all the required documents (accordingly to the attached visa checklist), and kindly fill the forms in. If you have any doubts please feel free to contact us.



### Deliver them to us

Double check you have all the required documents (accordingly to the attached visa checklist). Put them into envelope and deliver to us. We will check your application and lodge it with embassy.

#### All Postal deliveries:

PO BOX 5690  
London  
W1A 5UY

#### Courier or in person deliveries

Office 325  
Linen Hall  
162-168 Regent Street  
London W1B 5TE



### Collect your visa

When we collect and check your visa from the embassy, we will get in touch with you to confirm you were awarded visa. Then we will schedule despatch of your passports with visa back to you.

## **KAZAKHSTAN FAMILY ATTENDANT STANDARD VISA FOR UNITED KINGDOM NATIONALS**

- An original UK Employers letter:
  - It must be dated.
  - It must state the company in Kazakhstan the applicant is going to work for.
  - It must match the inviting letter stating the purpose of the trip to Kazakhstan, state the length and number of entries required.
  - It must state the company accepts financial responsibility.
  - It must be signed by the applicant's supervisor.
  - It must state the applicant's full name.
  - It must be addressed to the Embassy.
- Regent Visas Order Form
  - You will find this in our document pack.
- Photograph
  - One recent passport size colour photograph. Staple it to the visa form.
- Invite Letter:
  - It must bear the company stamp.
  - It must be dated.
  - It must be signed by the inviting person.
  - Can be a copy.
  - It must be addressed to the Embassy.
  - Include the name of the applicant.
  - State the purpose of the trip to Kazakhstan, state the length and number of entries required.
- Visa Application Form
  - Completed by hand in black ink.
  - You will find this in our document pack.
- Passport
  - Must be valid 6 months beyond the requested length of the visa.
  - Have at least one clear visa page.
- Important information:
  - This Embassy does not need to see a UK residence visa.
  - The Kazakhstan Embassy is closed every Wednesday.
- An original Work permit obtained by the inviting company obtained from the Kazakh Ministry of Internal Affairs

# REGENT VISAS ORDER FORM



CONTACT NAME

TELEPHONE NUMBER

ADDRESS

Line 1	<input type="text"/>
Line 2	<input type="text"/>
City	<input type="text"/>
Country	<input type="text"/>
Postcode	<input type="text"/>

EMAIL ADDRESS

ONLY COMPANY

Company name

VAT NO.

Purchase order No.

<input type="text"/>
<input type="text"/>
<input type="text"/>

## APPLICANT DETAILS:

No.	Name and Surname	Nationality	Passport number
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>

## VISA DETAILS:

No.	Visa type	Visa service type	Date of travel	Documents required by
1.	<input type="text" value="Kazakhstan Family Attendant"/>	<input type="text" value="Standard"/>	<input type="text"/>	<input type="text"/>

DISPATCH METHOD

In Person	<input type="radio"/>
Special Delivery	<input type="radio"/>
To Be Confirm	<input type="radio"/>
Pre-paid RMSD Enclosed	<input type="radio"/>
Pre 9am Special Delivery	<input type="radio"/>
Saturday Special Delivery	<input type="radio"/>
Saturday 9am Special Delivery	<input type="radio"/>
Courier	<input checked="" type="radio"/>

PAYMENT METHOD

Cash (in person upon collection)	<input type="radio"/>
Cheque (Please enclose cheque to this form)	<input type="radio"/>
Paypal	<input type="radio"/>
BACS	<input type="radio"/>
Card	<input type="radio"/>

CARD NO.

SECURITY CODE:

CARD TYPE:

☒ VISA

☐ VISA DEBIT

☐ MAESTRO

☐ MASTER CARD

☐ AMERICAN EXPRESS

VALID FROM DATE:

EXPIRY DATE:

PRINT NAME

SIGNATURE

DATE