



## 3 simple steps to get your visa



### Fill the forms in

Please gather all the required documents (accordingly to the attached visa checklist), and kindly fill the forms in. If you have any doubts please feel free to contact us.



### Deliver them to us

Double check you have all the required documents (accordingly to the attached visa checklist). Put them into envelope and deliver to us. We will check your application and lodge it with embassy.

#### All Postal deliveries:

PO BOX 5690  
London  
W1A 5UY

#### Courier or in person deliveries

Office 325  
Linen Hall  
162-168 Regent Street  
London W1B 5TE



### Collect your visa

When we collect and check your visa from the embassy, we will get in touch with you to confirm you were awarded visa. Then we will schedule despatch of your passports with visa back to you.

## **ANGOLA TOURIST/BUSINESS (WAS ORDINARY) NA VISA FOR UNITED KINGDOM NATIONALS**

- Passport
  - It must have two consecutive blank sheets (equivalent to four consecutive blank pages).
  - Be valid at least 9 months validity left when applying.
- Visa Application Form
  - Visa form completed online. Print and sign. [View Form](#)
  - Complete online, print and sign in black ink.
  - Include a UK address and telephone number.
  - You will find the link to the form in our document pack.
- Photograph
  - Two recent passport sized photographs. These must be glued to the form.
  - Must be valid for at least one month after the expiry date of the visa.
  - Have to submit original and copy.
- Copy of the bio photo page.
- UK Employers Letter
  - Include the following information:
  - If self employed then also supply a photo copy of the latest Inland Revenue receipt/letter.
  - Applicants Job title.
  - State that the applicant is employed at the company and will return to working there after the holiday.
  - Applicants full name.
  - Address letter to the Embassy.
  - The letter must be dated and not older than 1 month.
  - State the nature of the trip.
- Letter of Invite from the Company in Angola
  - It must include the following information:
  - Applicants full name
  - Nationality of the Applicant
  - Applicants Date of Birth
  - Passport Number
  - Passport issue and expiry date
  - Applicants Job title
  - Addressed to the Embassy in London
  - Request that a Tourist visa is issued in order for the applicant to do Business in Angola
  - The inviting Company is financially responsible

## **ANGOLA TOURIST/BUSINESS (WAS ORDINARY) NA VISA FOR UNITED KINGDOM NATIONALS**

- The letter must be written in Portuguese and bear the Company stamp on it
- State the purpose of the trip to Angola
- Entry and Exit dates to and from Angola (must not exceed 30 days)
- Name of Hotel and address where the applicant will be staying.
- If the inviting company is involved in the Oil Business, then the letter must be stamped by the Ministry of Petroleum (MinPet)
- If this is the first time the Angolan Company has sent an invitation letter to the London Embassy then supply these additional documents:
  - Copy of the Inviting Companys Business license (Alvara)
  - Diario de Republica containing the publication of the constitution of the contracting company, up-to-date and readable
- Proof of Travel Arrangements
  - An itinerary of in and out flights to Angola.
- International Vaccination Certificate. It must be a colour photocopy.
  - It must show you have been vaccinated against Yellow Fever.
- Regent Visas Order Form
  - You will find this in our document pack.
- Importants points:
  - Applications for Tourist/Business Visas and Legalisations can only be lodged on Mondays and Tuesdays.
  - You can now do limited business (e.g. meetings) on a Tourist visa. The Ordinary visa (Business visa) has now been suspended.
  - The Embassy will contact Regent Visas if the visa is ready before 5 working dys.

# REGENT VISAS ORDER FORM

## CONTACT NAME

## TELEPHONE NUMBER

## ADDRESS

Line 1	<input type="text"/>
Line 2	<input type="text"/>
City	<input type="text"/>
Country	<input type="text"/>
Postcode	<input type="text"/>

## EMAIL ADDRESS

## ONLY COMPANY

Company name

VAT NO.

Purchase order No.

<input type="text"/>
<input type="text"/>
<input type="text"/>

## APPLICANT DETAILS:

No.	Name and Surname	Nationality	Passport number
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>

## VISA DETAILS:

No.	Visa type	Visa service type	Date of travel	Documents required by
1.	Angola Tourist/Business (Was Ordinary)	na	<input type="text"/>	<input type="text"/>

## DISPATCH METHOD

In Person	<input type="radio"/>
Special Delivery	<input type="radio"/>
To Be Confirm	<input type="radio"/>
Pre-paid RMSD Enclosed	<input type="radio"/>
Pre 9am Special Delivery	<input type="radio"/>
Saturday Special Delivery	<input type="radio"/>
Saturday 9am Special Delivery	<input type="radio"/>
Courier	<input checked="" type="radio"/>

## PAYMENT METHOD

Cash (in person upon collection)	<input type="radio"/>
Cheque (Please enclose cheque to this form)	<input type="radio"/>
Paypal	<input type="radio"/>
BACS	<input type="radio"/>
Card	<input type="radio"/>

## CARD NO.

## SECURITY CODE:

## CARD TYPE:

<input type="radio"/>	VISA
<input type="radio"/>	VISA DEBIT
<input type="radio"/>	MAESTRO
<input type="radio"/>	MASTER CARD
<input type="radio"/>	AMERICAN EXPRESS

## VALID FROM DATE:

## EXPIRY DATE:

PRINT NAME

SIGNATURE

DATE