



## 3 simple steps to get your visa



### Fill the forms in

Please gather all the required documents (accordingly to the attached visa checklist), and kindly fill the forms in. If you have any doubts please feel free to contact us.



### Deliver them to us

Double check you have all the required documents (accordingly to the attached visa checklist). Put them into envelope and deliver to us. We will check your application and lodge it with embassy.

#### All Postal deliveries:

PO BOX 5690  
London  
W1A 5UY

#### Courier or in person deliveries

Office 325  
Linen Hall  
162-168 Regent Street  
London W1B 5TE



### Collect your visa

When we collect and check your visa from the embassy, we will get in touch with you to confirm you were awarded visa. Then we will schedule despatch of your passports with visa back to you.

## THAILAND E VISA BUSINESS STANDARD VISA FOR UNITED KINGDOM NATIONALS

- Copy of Latest Council tax bill, or Utility bill
- Visa form completed online. Print and sign. [View Form](#)
  - First you must create an account online to fill out the visa form.
  - You must also pay for the visa online.
  - Regent Visas can complete the visa form on your behalf, there is however an extra fee. If you want us to do so then kindly complete the visa form included in our downloadable pack. Regent Visas can also pay for your visa too.
- Passport:
  - With more than 6 months validity on.
  - Supply a photo copy of the photo details page.
- 1 Photo. It must be passport sized photo taken within the last 6 months on an off white background needs to be uploaded when completing the visa form online.
  - If Regent Visas is completing the form on your behalf then you must email us a digital photo.
- Employers letter:
  - Include the following points:
    - Applicants full name.
    - Passport details (nationality, passport number).
    - Travel dates.
    - Mention the name the Thai company and nature of the trip.
    - State the employer if financially responsible for the applicant.
- A copy of ID card or passport bio page of the person who signed the employers letter.
- Invitation letter from the company in Thailand.
- A copy of the inviting Thai company's Business license.
- Completed Declaration form.
  - You will find one in our downloadable pack.
- Last 3 months Bank statements
  - A copy showing the applicants name and address on. It must have a balance of at least £500 for single entry, or £5000 for 6 month multiple entry visas. If the statement has no personal details on then supply a print out stamped by the applicants bank bearing its seal.
- Important Visa Information
  - The visa holder can stay in Thailand for no longer than 60 days at a time.
  - Some nationalities may take 1 month to get the visa. Contact Regent Visas for the latest information regarding your nationality.
  - The visa is done online now. Approval will be emailed to you when the visa application has been authorised.

# REGENT VISAS ORDER FORM

## CONTACT NAME

## TELEPHONE NUMBER

## ADDRESS

Line 1	<input type="text"/>
Line 2	<input type="text"/>
City	<input type="text"/>
Country	<input type="text"/>
Postcode	<input type="text"/>

## EMAIL ADDRESS

## ONLY COMPANY

Company name	<input type="text"/>
VAT NO.	<input type="text"/>
Purchase order No.	<input type="text"/>

## APPLICANT DETAILS:

No.	Name and Surname	Nationality	Passport number
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>

## VISA DETAILS:

No.	Visa type	Visa service type	Date of travel	Documents required by
1.	<input type="text" value="Thailand E Visa Business"/>	<input type="text" value="Standard"/>	<input type="text"/>	<input type="text"/>

## DISPATCH METHOD

In Person	<input type="radio"/>
Special Delivery	<input type="radio"/>
To Be Confirm	<input type="radio"/>
Pre-paid RMSD Enclosed	<input type="radio"/>
Pre 9am Special Delivery	<input type="radio"/>
Saturday Special Delivery	<input type="radio"/>
Saturday 9am Special Delivery	<input type="radio"/>
Courier	<input checked="" type="radio"/>

## PAYMENT METHOD

Cash (in person upon collection)	<input type="radio"/>
Cheque (Please enclose cheque to this form)	<input type="radio"/>
Paypal	<input type="radio"/>
BACS	<input type="radio"/>
Card	<input type="radio"/>

## CARD NO.

## SECURITY CODE:

## CARD TYPE:

☐ VISA

☐ VISA DEBIT

☐ MAESTRO

☐ MASTER CARD

☐ AMERICAN EXPRESS

## VALID FROM DATE:

## EXPIRY DATE:

## PRINT NAME

## SIGNATURE

## DATE