



## 3 simple steps to get your visa



### Fill the forms in

Please gather all the required documents (accordingly to the attached visa checklist), and kindly fill the forms in. If you have any doubts please feel free to contact us.



### Deliver them to us

Double check you have all the required documents (accordingly to the attached visa checklist). Put them into envelope and deliver to us. We will check your application and lodge it with embassy.

#### All Postal deliveries:

PO BOX 5690  
London  
W1A 5UY

#### Courier or in person deliveries

Office 325  
Linen Hall  
162-168 Regent Street  
London W1B 5TE



### Collect your visa

When we collect and check your visa from the embassy, we will get in touch with you to confirm you were awarded visa. Then we will schedule despatch of your passports with visa back to you.

## **KOREA (REPUBLIC-SOUTH) TREATY-D-9 STANDARD VISA FOR UNITED KINGDOM NATIONALS**

- Important Visa Information
  - Sometimes the original of the invite for business might be asked for Non British passport holders without a reason.
  - D-9 is a treaty trader visa
  - All visas are suspended except for applicants who have been granted either the visa fast track or quarantine exemption by the Korean government. This takes the form of an official letter which must be sent directly to the Embassy of South Korea from the inviter.
- Visa Application Form
  - Print it out and fill it in by hand using black ink.
  - You will also find the link in our downloadable document pack.
- Letter of Invitation
  - Has to include who is financially responsible for the trip.
  - State the relationship with invitee and inviter.
  - Needs to be on company headed paper, must include the address, phone and fax numbers.
  - Must include the applicants passport details.
  - Must include the purpose, exit and entry.
  - Has to have a signature and companies seal or stamp.
- Proof of Residency
  - Also supply a photocopy.
  - UK visa or residency permit, has to be original and valid at least 6 months on the submission day.
- Photographs
  - One recent passport sized colour photograph. This must be uploaded online.
- Passport
  - Be valid 6 months after the entry date into South Korea
  - Has to have at least two blank visa pages.
- Completed Consent for Isolation form. This is available in our downloadable pack.
- Regent Visas Order Form
  - You will find this in our document pack.

# REGENT VISAS ORDER FORM

## CONTACT NAME

## TELEPHONE NUMBER

## ADDRESS

Line 1	<input type="text"/>
Line 2	<input type="text"/>
City	<input type="text"/>
Country	<input type="text"/>
Postcode	<input type="text"/>

## EMAIL ADDRESS

## ONLY COMPANY

Company name	<input type="text"/>
VAT NO.	<input type="text"/>
Purchase order No.	<input type="text"/>

## APPLICANT DETAILS:

No.	Name and Surname	Nationality	Passport number
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>

## VISA DETAILS:

No.	Visa type	Visa service type	Date of travel	Documents required by
1.	<input type="text" value="Korea (Republic-South) Treaty-D-9"/>	<input type="text" value="Standard"/>	<input type="text"/>	<input type="text"/>

## DISPATCH METHOD

In Person	<input type="radio"/>
Special Delivery	<input type="radio"/>
To Be Confirm	<input type="radio"/>
Pre-paid RMSD Enclosed	<input type="radio"/>
Pre 9am Special Delivery	<input type="radio"/>
Saturday Special Delivery	<input type="radio"/>
Saturday 9am Special Delivery	<input type="radio"/>
Courier	<input checked="" type="radio"/>

## PAYMENT METHOD

Cash (in person upon collection)	<input type="radio"/>
Cheque (Please enclose cheque to this form)	<input type="radio"/>
Paypal	<input type="radio"/>
BACS	<input type="radio"/>
Card	<input type="radio"/>

## CARD NO.

## SECURITY CODE:

## CARD TYPE:

☐ VISA

☐ VISA DEBIT

☐ MAESTRO

☐ MASTER CARD

☐ AMERICAN EXPRESS

## VALID FROM DATE:

## EXPIRY DATE:

## PRINT NAME

## SIGNATURE

## DATE