



## 3 simple steps to get your visa



### Fill the forms in

Please gather all the required documents (accordingly to the attached visa checklist), and kindly fill the forms in. If you have any doubts please feel free to contact us.



### Deliver them to us

Double check you have all the required documents (accordingly to the attached visa checklist). Put them into envelope and deliver to us. We will check your application and lodge it with embassy.

#### All Postal deliveries:

PO BOX 5690  
London  
W1A 5UY

#### Courier or in person deliveries

Office 325  
Linen Hall  
162-168 Regent Street  
London W1B 5TE



### Collect your visa

When we collect and check your visa from the embassy, we will get in touch with you to confirm you were awarded visa. Then we will schedule despatch of your passports with visa back to you.

## **NIGER BUSINESS EXPRESS VISA FOR UNITED KINGDOM NATIONALS**

- Passport
  - Needs to be valid for at least 6 months from date of lodging.
  - Has to have at least 2 blank visa pages.
- Three completed Visa application forms.
  - You will find also find a link with this in our document pack.
- Photographs
  - Supply three recent photo booth sized photos. They must be on an off whitish background.
- Original UK company letter
  - If the employer is outside of the UK, then the letter must state that there is no UK company and that the applicant is the sole representative.
  - It must be fully addressed to the Niger Embassy in Brussels: Niger Embassy, 1050, Avenue Franklin Roosevelt 78, 1000 Bruxelles, Belgium
  - State the length of visa and amount of entries needed.
  - The employer is financially responsible for the trip.
  - Purpose of trip and the name of the company being visited.
  - Passport Expiry date
  - Passport Start date.
  - Passport number and Nationality.
  - Applicants full name.
- Invite letter from Niger:
  - It can be a copy.
  - It must include the following points:
    - It is important to mention the length of visa required and how many entries.
    - It does not need to be the original.
  - It must be fully addressed to the Niger Embassy in Brussels: Niger Embassy, 1050, Avenue Franklin Roosevelt 78, 1000 Bruxelles, Belgium
  - Include the following points:
    - Applicants full name.
    - Passport Expiry date.
    - Passport Start date
    - Passport number and nationality.
    - Purpose of the trip.
  - Include the following points:
    - Yellow Fever Certificate.
    - Copy of Air Ticket.
    - Flight Reservation
- Regent Visas Order Form:

## **NIGER BUSINESS EXPRESS VISA FOR UNITED KINGDOM NATIONALS**

- You will find this in our document pack.
- Important notes:
  - You must enter and exit within the validity dates stated on the visa.
  - Please note the Embassy is located in Belgium. The cost for couriating to Belgium is included in our handling fee. Whereas the return courier fee from Belgium is included in the Embassy fee.

# REGENT VISAS ORDER FORM

## CONTACT NAME

## TELEPHONE NUMBER

## ADDRESS

Line 1	<input type="text"/>
Line 2	<input type="text"/>
City	<input type="text"/>
Country	<input type="text"/>
Postcode	<input type="text"/>

## EMAIL ADDRESS

## ONLY COMPANY

Company name	<input type="text"/>
VAT NO.	<input type="text"/>
Purchase order No.	<input type="text"/>

## APPLICANT DETAILS:

No.	Name and Surname	Nationality	Passport number
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>

## VISA DETAILS:

No.	Visa type	Visa service type	Date of travel	Documents required by
1.	<input type="text" value="Niger Business"/>	<input type="text" value="Express"/>	<input type="text"/>	<input type="text"/>

## DISPATCH METHOD

In Person	<input type="radio"/>
Special Delivery	<input type="radio"/>
To Be Confirm	<input type="radio"/>
Pre-paid RMSD Enclosed	<input type="radio"/>
Pre 9am Special Delivery	<input type="radio"/>
Saturday Special Delivery	<input type="radio"/>
Saturday 9am Special Delivery	<input type="radio"/>
Courier	<input checked="" type="radio"/>

## PAYMENT METHOD

Cash (in person upon collection)	<input type="radio"/>
Cheque (Please enclose cheque to this form)	<input type="radio"/>
Paypal	<input type="radio"/>
BACS	<input type="radio"/>
Card	<input type="radio"/>

## CARD NO.

## SECURITY CODE:

## CARD TYPE:

☐ VISA

☐ VISA DEBIT

☐ MAESTRO

☐ MASTER CARD

☐ AMERICAN EXPRESS

## VALID FROM DATE:

## EXPIRY DATE:

## PRINT NAME

## SIGNATURE

## DATE