



## 3 simple steps to get your visa



### Fill the forms in

Please gather all the required documents (accordingly to the attached visa checklist), and kindly fill the forms in. If you have any doubts please feel free to contact us.



### Deliver them to us

Double check you have all the required documents (accordingly to the attached visa checklist). Put them into envelope and deliver to us. We will check your application and lodge it with embassy.

#### All Postal deliveries:

PO BOX 5690  
London  
W1A 5UY

#### Courier or in person deliveries

Office 325  
Linen Hall  
162-168 Regent Street  
London W1B 5TE



### Collect your visa

When we collect and check your visa from the embassy, we will get in touch with you to confirm you were awarded visa. Then we will schedule despatch of your passports with visa back to you.

## **SAUDI ARABIA RESIDENCY VISA STANDARD VISA FOR UNITED KINGDOM NATIONALS**

- Passport
  - Must be valid six months after the visa expires.
  - Be valid for at least 6 months from date of lodging. Have at least two blank visa pages opposite each other.
- Complete the Monkey Pox Declaration form, declaring the applicant does not have Monkey Pox.
  - You will find one in our downloadable pack.
- Visa Form
  - You will find this form in our document pack.
  - Fully filled.
  - Black ink only.
  - In block capitals only.
  - No handwritten changes.
  - You must answer all questions including Previous Nationality (even if the previous nationality is the same as the current), Current Nationality & Religion.
- 2 photographs
  - Must be of photo booth quality and be on a whitish background. The photos can be stapled either side of the face onto the form.
- An Original Marriage certificate. It must be legalised by the British Foreign and Commonwealth office. Regent Visas can obtain this legalisation for you.
- Copy of the working person's Passport photo page.
- Copy of the Husband/Wife's Igama working in Saudi. (if going to working for a Government department then it can be possible all family members to apply at the same time for the visas, in which an Igama was not needed).
- Saudi Medical not older than 3 months obtained from a UK Doctor for everyone over 15 years old:
  - It must then be apostilised by the British Foreign and Commonwealth office prior to the visa application.
  - Saudi Medicals and Apostilisations can be organised by Regent Visas.
  - Medicals obtained outside the UK will need to be authenticated by the Saudi Embassy in the country where it was issued.
- A copy of the Visa Block issued by the Ministry of Foreign Affairs, with the applicants details on.
- If applying for Children then supply an Original full Birth certificate. It must be legalised by the British Foreign and Commonwealth office. Regent Visas can obtain this legalisation for you.
- For applicants over 18 years an original Police Certificate not older than 1 month:
  - It must then be apostilised by the British Foreign and Commonwealth office prior to the visa application.
  - Regent Visas can organise the apostilisation for you.
  - You can obtain the report by clicking here: [View form](#)
- Regent Visas Order Form
  - You will find this form in our document pack.
- Complete the Saudi E-number form.
  - You will find one in our downloadable pack.
  - The E-number will be created by Regent visas and this is included in the visa fee.
- Complete the Saudi Countries visited form.
  - You must complete details on the countries that you have visited in the previous 14 days before applying for the visa.

## **SAUDI ARABIA RESIDENCY VISA STANDARD VISA FOR UNITED KINGDOM NATIONALS**

- You will find one in our downloadable pack.
- Important information:
  - Residence visas are valid from date of issue for 1-3 months.
  - If you have a valid Saudi visa then you cannot apply for a new visa unless there are just 2 days left to before it expires.
  - Kindly note the Embassy are open for lodging visas Monday to Thursday only.
  - Kindly note the Embassy are open for collecting visas Monday to Friday only.
- If the applicant has a British passport and was born abroad, but did not have previous nationality, then supply a legalised copy of the long Birth certificate. Regent Visas provides the service to get the Birth Certificate legalised.
- In order to board a plane to Saudi Arabia you must present a valid PCR test no older than 48 hours. You do not need to present one to obtain a visa.
  - Regent Visas can organise the PCR test with our Medical partner in Harley street. Kindly add this product to your order if needed.
- Applicants for Saudi Visas must be present in the UK during the time their documents are submitted at the Embassy.
  - To ensure this supply a copy of the Flight ticket.
  - This must show the traveller is departing from the UK and arriving in Saudi Arabia

# REGENT VISAS ORDER FORM

## CONTACT NAME

## TELEPHONE NUMBER

## ADDRESS

Line 1	<input type="text"/>
Line 2	<input type="text"/>
City	<input type="text"/>
Country	<input type="text"/>
Postcode	<input type="text"/>

## EMAIL ADDRESS

## ONLY COMPANY

Company name	<input type="text"/>
VAT NO.	<input type="text"/>
Purchase order No.	<input type="text"/>

## APPLICANT DETAILS:

No.	Name and Surname	Nationality	Passport number
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>

## VISA DETAILS:

No.	Visa type	Visa service type	Date of travel	Documents required by
1.	<input type="text" value="Saudi Arabia Residency Visa"/>	<input type="text" value="Standard"/>	<input type="text"/>	<input type="text"/>

## DISPATCH METHOD

In Person	<input type="radio"/>
Special Delivery	<input type="radio"/>
To Be Confirm	<input type="radio"/>
Pre-paid RMSD Enclosed	<input type="radio"/>
Pre 9am Special Delivery	<input type="radio"/>
Saturday Special Delivery	<input type="radio"/>
Saturday 9am Special Delivery	<input type="radio"/>
Courier	<input checked="" type="radio"/>

## PAYMENT METHOD

Cash (in person upon collection)	<input type="radio"/>
Cheque (Please enclose cheque to this form)	<input type="radio"/>
Paypal	<input type="radio"/>
BACS	<input type="radio"/>
Card	<input type="radio"/>

## CARD NO.

## SECURITY CODE:

## CARD TYPE:

☐ VISA

☐ VISA DEBIT

☐ MAESTRO

☐ MASTER CARD

☐ AMERICAN EXPRESS

## VALID FROM DATE:

## EXPIRY DATE:

## PRINT NAME

## SIGNATURE

## DATE